



**Bruce-Guadalupe  
Community School**



**United Community Center**  
Centro de la Comunidad Unida



**United Community Center**  
Acosta Middle School

## **Student Placement Dispute Process**

McKinney-Vento Homeless Education Assistance Act

*42 U.S.C. ch. 119 § 11301 et seq*

A homeless child or youth has the right to remain at his or her school of origin (public school that the child or youth attended when permanently housed, or the public school in which the child or youth was last enrolled) or to attend any public school that other students who live in the attendance area are eligible to attend.

When a dispute arises over school placement the McKinney-Vento Liaison or School Social Worker, in consultation with the parent/caregiver or unaccompanied youth, will complete a student placement dispute form. A McKinney-Vento Liaison or School Social Worker can be contacted at (414) 384-3100. The McKinney-Vento Liaison or School Social Worker will submit the dispute form to the UCC Chief School Education Director. The UCC Chief School Education Director will make a determination and send the disputant a copy of the Written Notification of Dispute Resolution form. The student has the right to attend the school of choice until the dispute is resolved.

### **United Community Center**

1028 S. 9th Street, Milwaukee WI 53204 . 414-384-3100 . [www.unitedcc.org](http://www.unitedcc.org) . [uccschools@bgcsedu.org](mailto:uccschools@bgcsedu.org)

#### **Bruce-Guadalupe Community School**

1028 S. 9th Street  
414-643-6441 . [www.bgcsedu.org](http://www.bgcsedu.org)

#### **Bruce-Guadalupe Middle School**

920 S. 9th Street  
414-389-4757 . [www.bgcsedu.org](http://www.bgcsedu.org)

#### **UCC Acosta Middle School**

1038 S. 6th Street  
414-647-2518 . [www.uccacostams.org](http://www.uccacostams.org)



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## McKinney-Vento Student Placement Dispute Form

McKinney-Vento Homeless Education Assistance Act

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When a dispute arises over school placement, this form is to be completed by the parent/caregiver or unaccompanied youth. The McKinney-Vento liaison, in consultation with the parent/caregiver or unaccompanied youth, can also complete the form. A McKinney-Vento liaison can be contacted at (414) .

Student \_\_\_\_\_

Date of birth \_\_\_\_\_

Person filing dispute \_\_\_\_\_

Relationship to student \_\_\_\_\_

I may be contacted at: Phone \_\_\_\_\_ E-mail \_\_\_\_\_

I have been provided with a copy of the Student Assignment Form indicating the school placement.

Check one:  Yes  No

School assigned \_\_\_\_\_

School requested \_\_\_\_\_

Please write a brief explanation of your dispute. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Parent/Caregiver or Unaccompanied Youth*

**Return this completed form to the MV Liaison or School Social Worker at the student's UCC School Building.**

Note: The student will attend the requested school until the dispute is resolved.

McKinney-Vento Liaison/SSW signature: \_\_\_\_\_ Date \_\_\_\_\_

A copy of the form must be given to the parent/caregiver or unaccompanied youth. The form will be emailed to both the assigned school and the requested school by the MV Liaison or School Social Worker. The parent will receive written notification of the dispute resolution within five business days.

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## Written Notification of Dispute Resolution

Date: \_\_\_\_\_

To: Parent/caregiver of or unaccompanied youth \_\_\_\_\_  
*Student Name Here*

In reference to: Section 722(g)(3)(E) of the McKinney-Vento Homeless Assistance Act of 2001.

After reviewing your request to enroll the student listed above at one of the United Community Center Schools, specifically (please check one):

- Bruce-Guadalupe Community School (Preschool K3/K4)
- Bruce-Guadalupe Community School (Gr. K5-5)
- Bruce-Guadalupe Middle School (Gr. 6-8)
- UCC Acosta Middle School (Gr. 6-8)

The enrollment request is: Check one.  Denied  Accepted

This determination was based upon:

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Student is assigned to \_\_\_\_\_ Start Date \_\_\_\_\_

You have the right to appeal this decision to the Wisconsin Department of Public Instruction. You may contact the State Coordinator for Homeless Education at the Wisconsin Department of Public Instruction at (608) 261-6822. You may also seek the assistance of an advocate or attorney.

Sincerely,

Chief Academic Officer  
United Community Center Schools  
(414) 384-3100

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